

**MINUTES OF REGULAR JANUARY 2025 MEETING
OF THE JACKSONVILLE AIRPORT AUTHORITY**

The Board of Commissioners of the Jacksonville Airport Authority met for the regular monthly meeting on Tuesday, January 14, 2025, at 5:30 p.m.

Call to Order: The meeting was called to order - on the motion of Commissioner Scheerer and second Commissioner Jamison, Commissioner Zipprich was designated chairman for said meeting, and then called the meeting to order.

Roll Call: Commissioners Scheerer, Kindred, Jamison, and Zipprich, Manager Saxer, Engineer Jeff Olson and Kate Beckemeyer, Secretary Beard and Treasurer Davidson appeared in person.

Approval of Minutes: On the motion of Commissioner Kindred and second of Commissioner Scheerer, the minutes of the December, 2024 meeting were approved.

Treasurer's Report/Payment of Bills/Approval of Opening Second CNB Account and Appointing Steve Pence as Signatory: The December financial reports were reviewed. For December, as of January 10, 2025 the balance in the Authority's general fund is \$454,482.29 (being \$57,731.34 in The Farmers State Bank & Trust Company checking account, \$2,184.97 in the Heartland Bank money market account, \$25,749.96 in the CNB Bank & Trust money market account, and \$368,816.02 in the Illinois Funds Prime account), with a \$50,000.00 certificate of deposit and accrued interest of \$233.33. Total income for the month of December was \$210,032.80, with expenses of \$31,824.8, resulting in a net operating income of \$178,207.95. Major income items included \$146,447.45 in grants and reimbursements, \$24,511.83 in real estate taxes and \$22,686.11 in fuel sales. Bills were reviewed. There was discussion on opening a second bank account at CNB for credit card cards. On the motion of Commissioner Jamison and second of Commissioner Scheerer, the December Treasurer's report, and payment of bills were approved, along with approval of opening a second account at CNB Bank & Trust, with Steve Pence included with Shastin Saxer and Megan Davidson as signatories.

Manager's Report: The Manager's Report for December was reviewed. For December:

Hangar rent \$6,915.00
Aircraft rent \$1,392.65
Fuel sales 3,811.61 gallons
Archer rental 2935S, 0.1 hours, net loss \$1,054.87
Warrior rental 6911J, 12.30 hours, net loss \$55.09

Total operations for the month - 260 - a decrease of 48 from the prior month

Total operations for the year - 5538

Manager Saxer reviewed the recent snow emergencies, complementing the entire staff on the quick work to get the airport open.

On the motion of Commissioner Kindred and second of Commissioner Scheerer, the Manager's Report was approved.

Old Business:

Hangar Project - still no movement - and likely no movement until the Department of Aeronautics begins hiring former staff on 75 day contracts. The final reimbursement package will be between \$57,000-\$58,000.

Lighting Project - work continues on the lighting project; on motion of Commission Jamison and second of Commissioner Scheerer, two invoices for RJX-4880 in the amount of \$3859.86 and \$6079.07 were approved upon receipt of payment from IDOT.

Runway Project - the runway project is substantially complete, working on official administrative closeout. The project was well received by IDOT and the Airport Association, as well as the contractors group, who made an award to KE Vas for their work. On motion of Commissioner Kindred and second of Commissioner Scheerer, four invoices for RJX-4937, in the amounts of \$9,483.29, \$27,134.70, \$47,981.13, and \$10,912.60 were approved for payment, upon receipt of payment from IDOT. (Funding from IDOT has been received and said invoices paid.)

Tiling Project - no update

New Business:

Jeff Olson reviewed the process for the pre-design for the two Rebuild IL projects - the snow removal equipment at a cost of \$275,000 and the partial parallel runway improvements at a cost of \$2.1m. Both projects include a 10% local share. For the equipment purchase, JAA will advance all funds and be reimbursed 90% for those funds. The time frame for both projects was reviewed. On the motion of Commissioner Jamison and second of Commissioner Kindred, the request for commencement of pre-design work by engineers, etc. for the two Rebuild IL projects was approved.

Public Comment:

There was no public comment.

Executive Session:

On the motion of Commissioner Scheerer and second of Commissioner Jamison, the board went into executive session at 6:10 p.m. to discuss the lease of airport property.

The Board came out of executive session at 7:00 p.m.

Adjournment:

On the motion of Commissioner Kindred and second of Commissioner Scheerer, the meeting was adjourned at 7:00 p.m.

Daniel J. Beard, Secretary