

MINUTES OF REGULAR DECEMBER 2025 MEETING OF THE JACKSONVILLE AIRPORT AUTHORITY

The Board of Commissioners of the Jacksonville Airport Authority met for the regular monthly meeting on Tuesday, December 5, 2025, at 5:30 p.m.

Call to Order: The meeting was called to order by Chairman Heady.

Roll Call: Commissioners Heady, Zipprich, Kindred, and Scheerer appeared in person, along with Manager Shastin Saxer, Treasurer Megan Davidson, Secretary Dan Beard, and Engineer Jeff Olson.

Approval of Minutes: On the motion of Commissioner Scheerer and second of Commissioner Kindred, the minutes of the October 14, 2025 meeting were approved.

Presentation and Approval of Audit: This matter was postponed to the January meeting.

Treasurer's Report/Payment of Bills: Financial reports and bills were reviewed by Treasurer Davidson. The balance in the Authority's general fund as of December 8, 2025 was \$644,454.67 (being \$181,045.85 in The Farmers State Bank and Trust Company checking account, \$0.00 in the CNB Bank & Trust money market account, \$72,560.43 in the CNB Bank & Trust checking account, and \$390,848.39 in the Illinois Funds prime account) with a \$64,281.76 certificate of deposit and accrued interest of \$874.82. The total income for the month of November was \$113,853.09, with expenses of \$53,387.67, leaving a net operating income of \$60,465.46. The bills were reviewed. On the motion of Commissioner Zipprich and second of Commissioner Scheerer, the Treasurer's report and payment of bills were approved.

Manager's Report: Manager Saxer reviewed his report for November 2025:

Hangar rent \$7,525.00
Aircraft rent \$4,002.00
Fuel revenue \$20,191.14
Fuel sales 4,039.36 gallons
Archer rental 2935S, 0 hours, net loss \$1,020.60
Warrior rental 6911J, 27.90 hours, net profit \$2,108.22

Manager Saxer further reported that this year's grant from Illinois Public Risk Fund is \$1,793.00 - this will be used for radio replacement and/or safety equipment. The BIL amount of this year is \$137,000.00. The funds are earmarked for the terminal building repairs. The BIL Airport Terminal Program application is in the preparation stage. The FAA upgrade to the fiber wire is in process, with work concerning the easement with Frontier to proceed. Manager Saxer also reported that the EAA Chapter is sponsoring a safety seminar on January 28, 2026 at 6:00 p.m.

On the motion of Commissioner Kindred and second of Commissioner Zipprich, the Manager's report was approved.

Old Business:

Lighting project - the lighting project is on hold awaiting the FAA flight check inspection of the REILS/MIRLS. We have not yet received the final payment agreement.

New Business:

The Airport Layout Program was reviewed and on the motion of Commissioner Zipprich and second of Commissioner Kindred, the agreement for the Airport Layout Project was approved. The estimate is \$428,60900 for the project, with 95% Fed funds and 5% local share. Hanson will provide us with their invoice when the amount is due.

Commissioner Kindred moved that the lease with Irvin Klemmensen not be renewed, and the motion was seconded by Commissioner Scheerer. The Board briefly reviewed issues with Klem over the past several years. Commissioner Zipprich questioned some of the matters listed in the previous Notice of Default served upon Klem. While the FAA Rules and Regulations apply to Klem's hangar, the Airport's Rules and Regulations also apply, and can be more strict than the FAA Rules. The main issue is security and control over the hangar; further discussion involved whether Klem could authorize anyone to be present in the hangar, even if he is not present.

Chairman Heady reviewed some of the issues with Klem, that the operator of the maintenance hangar is essentially a partnership with the Authority, and it is time to come to an end.

John Oakes and Charlie Oakes, and Mark Phillips spoke in favor of Klem's operations, the experience Klem brings to the air field, and the benefits he provides.

Board Attorney/Secretary Beard reminded the Board that the issue before them was whether to renew Klem's lease, or to terminate it.

Upon completion of discussion, the motion to not renew the lease was approved by roll call vote, with Commissioners Kindred, Scheerer and Chairman Heady voting not to renew the lease, and Commissioner Zipprich voting to renew.

Public Comment:

John Oakes commended the Board for all of the improvements made over the past few years, indicating the pilots do not appreciate all that has been done, and expressed his appreciation for all that had been completed.

Mark Phillips again spoke briefly in favor of Klem, and urged the Board to reconsider its vote, stating that the Airport did not have much local experience without Klem's presence. In response to a question, Attorney/Secretary Beard indicated the parties could attempt to reach an agreement for a new lease with Klem, but the current lease will not be renewed.

Adjournment:

On the motion of Commissioner Kindred and second of Commissioner Scheerer, the meeting was adjourned at 6:45 p.m.

Daniel J. Beard, Secretary