

**MINUTES OF REGULAR APRIL 2025 MEETING
OF THE JACKSONVILLE AIRPORT AUTHORITY**

The Board of Commissioners of the Jacksonville Airport Authority met for the regular monthly meeting on Tuesday, April 15, 2025, at 5:30 p.m.

Call to Order: The meeting was called to order by Chairman Heady.

Roll Call: Commissioners Kindred, Zipprich, Heady, and Secretary Beard appeared in person, along with Treasurer Davidson, Manager Saxer and Engineer Olson.

Approval of Minutes: On the motion of Commissioner Kindred and second of Commissioner Zipprich, the minutes of the March 11, 2025 meeting were approved.

Treasurer's Report/Payment of Bills: Treasurer Davidson reviewed her report, along with the bills. The balance in the Authority's general fund is \$497,541.30 (being \$75,081.67 in The Farmers State Bank and Trust Company checking account, \$2,184.97 in the Heartland Bank & Trust money market account, and \$10,569.31 in the CNB Bank & Trust money market account, along with \$20,000.00 in the new CNB Bank & Trust checking account, and \$389,705.35 in the Illinois Funds prime account) with a \$52,400.22 certificate of deposit and accrued interest of \$233.33. The total income for the period April 1, 2024-April 11, 2025, was \$1,117,131.99, with total expenses of \$769,752.58, for a net operating income of \$347,379.41. Taking into account penalties and late fees of \$1,415.79 leaves a net income of \$345,963.62. The bills were reviewed, including the aircraft insurance policy with Facer Insurance in the amount of \$22,327.00 and Hanson Professional Services, Inc. for engineering services of \$39,825.86. On the motion of Commissioner Zipprich and second of Commissioner Kindred, the Treasurer's report and payment of bills were approved.

Manager's Report: Manager Saxer reviewed his report for March 2025:

Hangar rent \$7,445.00
Aircraft rent \$3,999.49
Fuel sales 4399.87 gallons
Archer rental 2935S, 30 hours, net loss \$3,741.35
Warrior rental 6911J, 9.20 hours, net loss \$200.92

Manager Saxer further reported:

1. The Archer net loss includes the annual inspection expense of \$4,311.10.
2. He had a conversation with Enterprise Rentals about the possibility of installing a lock box for their vehicles and our vehicles - these talks are very preliminary.
3. The 2024 AFT funds are expected - the agency agreement has been signed, with invoices not yet requested.

On the motion of Commission Kindred and second of Commissioner Zipprich, the Manager's report was approved.

Old Business:

Hangar project - Jeff Olson reported the change order had been approved, we are now able to submit the final reimbursement packet. The reimbursement should be in the neighborhood of \$58,000.00.

Lighting project - the contractors are now off site - the final state inspection is scheduled for April 23, 2025, and then the administrative closeout will occur.

Runway project - no report, other than we are waiting the administrative closeout. There was one minor punch list item to be completed by KE Vas.

Tiling project - Chairman Heady reported that the landowner on the west side of Sandusky Road did not want to take any action on his property. While that was the preferred option, we will proceed with work with Scott Driver to address the drainage problems as best possible on the east side of Sandusky Road, which cost was previously approved in the amount of \$2,182.50.

New Business:

Election of Officers:

On the motion of Commissioner Kindred and second of Commissioner Zipprich, the following officers were elected for the fiscal year beginning 4/1/25:

Chairman - Tim Heady
Vice Chairman - Dan Kindred
Secretary - Dan Beard
Treasurer - Megan Davidson

Designation of consulting engineers, auditors and legal counsel for fiscal year beginning 4/1/25: on the motion of Commissioner Zipprich and second of Commissioner Kindred, Hanson Professional Services, Inc. was selected as consulting engineers, Zumbahlen, Eyth, Surratt, Foote & Flynn as auditors, and Bellatti Law Offices as legal counsel for the fiscal year beginning 4/1/25.

Review Proposal and Approve Payment for Aircraft/CFI Insurance - on the motion of Commissioner Zipprich and second of Commissioner Kindred, the invoice for Facer Insurance Agency in the amount of \$22,327.00 for aircraft CFI insurance was approved.

Review and Approve Aircraft/CFI Rates - Manager Saxer presented an aircraft cost analysis for the two Authority airplanes. Action on setting rates for the rental of said aircrafts will take place at the May 2025 meeting.

Approval of Construction Engineering Invoice-Hanson Professional Services - on the motion of Commissioner Kindred and second of Commissioner Zipprich, the Hanson Professional Services invoice in an amount not to exceed \$6,000.00 for the hangar project was approved.

Approve Proposals for Gate Opener and Electric Service - on the motion of Commissioner Kindred and second of Commissioner Zipprich, the proposal from Goodman Fence in the amount of \$10,474.00 and Gano Electrical Contracting in the amount of \$4,989.00 for the installation of the gate opener and electric service for the gate at the west hangar were approved.

Approve Proposal for Electrical Service Disconnect - on the motion of Commissioner Zipprich and second of Commissioner Kindred, the proposal for electrical service disconnect from Gano Electric in the amount of \$2,926.00 was approved.

Public Comment:

There was no public comment.

Executive Session:

On the motion of Commissioner Zipprich and second of Commissioner Kindred, the Board adjourned into executive session at 6:20 p.m. to discuss lease of real estate and a personnel matter.

The Board returned to open session at 7:25 p.m.

Adjournment:

On the motion of Commissioner Kindred and second of Commissioner Zipprich, the meeting was adjourned at 7 25 p.m.

Daniel J. Beard, Secretary