

**MINUTES OF REGULAR MAY 2025 MEETING
OF THE JACKSONVILLE AIRPORT AUTHORITY**

The Board of Commissioners of the Jacksonville Airport Authority met for the regular monthly meeting on Tuesday, May 13, 2025, at 5:30 p.m.

Call to Order: The meeting was called to order by Chairman Heady.

Roll Call: Commissioners Kindred, Zipprich, Heady, Scheerer, Jamison, and Secretary Beard appeared in person, along with Manager Saxer and Engineer Olson.

Approval of Minutes: On the motion of Commissioner Zipprich and second of Commissioner Kindred, the minutes and Executive Session minutes of the April 15, 2025 meeting were approved.

Treasurer's Report/Payment of Bills: The Treasurer's report was reviewed, along with bills. The balance in the Authority's general fund is \$585,394.50 (being \$99,232.99 in The Farmers State Bank and Trust Company checking account, \$2,184.97 in the Heartland Bank and Trust money market account, and \$10,569.31 in the CNB Bank & Trust money market account, along with \$31,298.85 in the CNB Bank & Trust checking account, and \$335,728.44 in the Illinois Funds prime account) with a \$52,400.22 certificate of deposit and accrued interest of \$233.33. The total income was \$68,919.41, with expenses totaling \$76,921.12, for a net loss of \$8,001.71 for the month. The bills were reviewed. On the motion of Commissioner Kindred and second of Commissioner Scheerer, the Treasurer's report and payment of bills were approved. Secretary Beard advised the Board that the Heartland Bank and Trust money market account had been closed, with a balance in the account of \$2,187.45 deposited to the Farmers State Bank and Trust Company checking account.

Manager's Report: Manager Saxer shared with the Board Treasurer Davidson had a baby boy on May 9, 2025!

Manager Saxer reviewed his report for April 2025:

Hangar rent \$7,135.00
Aircraft rent \$2,272.75
Fuel sales 2709.9 gallons
Archer rental 2935S, 14 hours, net loss \$5,070.24
Warrior rental 6911J, 7.10 hours, net loss \$516.53

Manager Saxer further reported:

1. The Archer net loss reflected numerous repairs resulting from the 100 hour inspection, including a new alternator, alternator relay and control, a new battery, a main tire, changing the diode assembly and miscellaneous electrical repair and alternator replacement.
2. Gate Opening Projects - electric has been run through the maintenance hangar out to the site, with Goodman Fence indicating they were 2-4 weeks out for completion.

3. Two young eagle ride days are scheduled - June 14th in Pittsfield and July 12th in Jacksonville.

On the motion of Commissioner Jamison and second of Commissioner Zipprich, the Manager's report was approved.

Old Business:

Hangar project - Jeff Olson reported the reimbursement packet is in on the hangar project, with Rich Borus to review - it should be completed prior to next month's meeting.

Lighting and Runway project - both projects are in the close out phase.

Tiling project - Scott Driver has been given the green light for the work on the tiling on the east side of the road.

Review and Approve Aircraft/CFI Rates - Manager Saxer reviewed the rates, and upon his recommendation, following discussion, on the motion of Commissioner Kindred and second of Commissioner Jamison, Warrior rates were set at \$145.00 per hour, the Archer rate at \$165.00 per hour, with dual instruction at \$65.00 per hour and ground instruction at \$50.00 per hour.

New Business:

Tentative Adoption of Ordinance No. 198, Annual Budget and Appropriation Ordinance - following discussion, on the motion of Commissioner Zipprich and second of Commissioner Scheerer, the Board tentatively approved the Annual Budget and Appropriation Ordinance.

Resolution to Establish a Public Hearing Date - on the motion of Commissioner Jamison and second of Commissioner Kindred, the Board scheduled a hearing on the intention to adopt the Annual Budget and Appropriation Ordinance for June 17, 2025 at 5:30 p.m., immediately preceding the regular board meeting.

Management Services Agreement - following discussion, on the motion of Commissioner Kindred and second of Commissioner Scheerer, the Management Services Agreement for 2025 for Manager Saxer was approved.

Master Services Agreement/Hanson Professional Services - on the motion of Commissioner Zipprich and second of Commissioner Jamison, following discussion and explanation by Jeff Olson, the Master Services Agreement with Hanson Professional Services for on-call services and task orders was approved.

Gate Pavement Parking Extension - following discussion, on the motion of Commissioner Zipprich and second of Commissioner Scheerer, the proposal of gate pavement parking extension from KE Vas Co. in the amount of \$46,000 was approved.

Proposal for Entrance Drive Repairs - the Board reviewed, but took no action, on the proposal for entrance drive repairs.

Public Comment:

There was no public comment.

Executive Session:

On the motion of Commissioner Jamison and second of Commissioner Zipprich, the Board adjourned into executive session at 6:15 p.m. to discuss lease of real estate.

The Board returned to open session at 6:25 p.m.

Adjournment:

On the motion of Commissioner Kindred and second of Commissioner Jamison, the meeting was adjourned at 6:25 p.m.

Daniel J. Beard, Secretary